

SAQA-ALIGNED QUALIFICATIONS AND SHORT SKILLS PROGRAMMES

QUALIFICATION TITLE: NATIONAL CERTIFICATE: GENERIC MANAGEMENT

SAQA ID: 59201

NQF LEVEL: 5

CREDITS: 162

UNIT STDS NUMBER	UNIT STANDARD TITLE	CREDITS
252037	Build teams to achieve goals and objectives	6
252029	Lead people development and talent management	8
252027	Devise and apply strategies to establish and maintain workplace relationships	6
252043	Manage a diverse work force to add value	6
252042	Apply the principles of ethics to improve organisational culture	5
252032	Develop, implement and evaluate an operational plan	8
252021	Formulate recommendations for a change process	8
120300	Analyse leadership and related theories in a work context	8
252036	Apply mathematical analysis to economic and financial information.	6
12433	Use communication techniques effectively	8
252026	Apply a systems approach to decision making	6
252044	Apply the principles of knowledge management	6
252020	Create and manage an environment that promotes innovation	6
252034	Monitor and evaluate team members against performance standards	8
252025	Monitor, assess and manage risk	8
252035	Select and coach first line managers	8



252022	Develop, implement and evaluate a project plan	8
252040	Manage the finances of a unit	8
15214	Recognize areas in need of change make recommendations and implement change in the team, department or division	3
15219	Develop and implement a strategy and action plans for a team, department or division	4
15236	Apply financial analysis	4
264398	Evaluate and plan the role of self as leader in a function	5
264405	Manage relationships with strategic partners to improve the performance of a function	6
264406	Manage the information and institutional knowledge within a function	5
264408	Manage and improve communication processes in a function	3
264416	Appraise, develop and retain human capital for a function	6